



## **SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**Monday, January 7, 2019**

**5:00 p.m.**

**Board Room**

**West Burlington Campus**

**Room AD-3**

### **Meeting Minutes**

#### **1.0 Routine Items**

##### **1.1 Call to Order, Roll Call, and Pledge of Allegiance**

Board Chair Fife-Lafrenz called the meeting to order at 5:00 p.m. Roll call indicated Trustee Jeff Heland was present in the Board Room. Trustees Janet Fife-Lafrenz, Lanny Hillyard, and Moudy Nabulsi participated via teleconference. Trustee Chris Prellwitz was not in attendance. Also present were President Dr. Michael Ash, Secretary Darcy Adams, Vice President Kevin Carr, Chuck Chrisman, and Becky Rump. The Pledge of Allegiance was recited.

##### **1.2 Adoption of Formal Agenda**

Trustee Heland moved to approve the formal agenda. Trustee Nabulsi seconded. Motion carried.

#### **2.0 Action Items**

##### **2.1 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Murray Art Gallery**

Trustee Heland moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Murray Art Gallery be opened. Trustee Hillyard seconded. The motion passed with all trustees recorded as voting aye. Board Chair Fife-Lafrenz asked if there were any comments from the public. There were none. Board Chair Fife-Lafrenz asked if any written comments had been received. Board Secretary Adams indicated none had been received. Trustee Hillyard moved that the public hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Murray Art Gallery be closed. Trustee Heland seconded the motion. The motion carried with all trustees recorded as voting aye.

##### **2.2 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the Murray Art Gallery**

Vice President of Administrative Services Carr referred to an estimate of the costs for Construction of the Murray Art Gallery, which were reviewed at the November 12, 2018, Board Meeting. He indicated that the low bid for the project was \$239,176 which was submitted by SG Construction of West Burlington, Iowa. The total low bid with the acknowledged inclusion of the two addendums, and confirmed the inclusion of the \$20,000.000 construction allowance is within the base bid amount.

Vice President Carr reported that Klinger recommends that the contract be issued to SG Construction. The Board will be asked to approve the construction contract and payment bond for the project at the Regularly Scheduled Board Meeting on January 16, 2019.

Trustee Nabulsi requested clarification with regard to alternate #1 listed on the Bid Tabulation. Vice President Carr explained that the \$1510.00 listed for glass display was originally listed as a deduct alternate in an effort to remain within budget. Because the cost was not significant, they determined to include the glass case.

Trustee Nabulsi inquired about the funding for the project. Vice President Carr responded that \$250,000 was donated from the Murray Foundation and \$10,300 were other donations specified for the Art Gallery. The \$25,935 from the Plant Fund may or may not all be used. The architect recommended a construction allowance for unplanned expenses. Trustee Nabulsi noted that on the Post-Bid Project Budget Summary that the funds used from the SCC Foundation should be noted as donations.

Trustee Nabulsi motioned to approve. Trustee Hillyard seconded. Motion carried on a 4-0 roll call vote.

## **2.2 Consideration of Construction Bids and Resolution Making Award of Construction Contract for the Murray Art Gallery**

Vice President of Administrative Services Carr recommended award of the construction contract to SG Construction in the amount of \$239,176 for the Construction of the Murray Art Gallery.

Trustee Hillyard inquired as to when the project would begin. Vice President Carr responded that the chemistry lab renovation has been completed and the art gallery classroom supplies moved there for classes to begin on Monday, January 14<sup>th</sup>. Upon the Board's approval of Construction Contract and Bond at the January 16<sup>th</sup> Regular Board Meeting, construction should begin shortly following that.

Trustee Heland motioned to approve; Trustee Hillyard seconded. Motion carried on a 4-0 roll call vote.

## **3.0 Adjournment**

It was moved by Trustee Hillyard and seconded by Trustee Nabulsi to adjourn the meeting. Motion carried.

The meeting adjourned at 5:13 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.



Darcy Adams  
Board Secretary